

**DEPARTMENT OF ENVIRONMENT
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
6th Level, C-Wing, Delhi Secretariat, I.P. Estate, New Delhi-110002**

File No. I5(9)/Env/2025/ Comp No. 301890/4161

Dated: 07/10/2026

Minutes of Pre-Bid Meeting

An online Pre-Bid Meeting in respect of the eRFP for "Empanelment of Consultancies/Agencies by Department of Environment, Government of NCT of Delhi to operationalize Carbon Credit Generation and Monetization across all eligible projects of GNCTD" was convened on 30.09.2026 under the chairmanship of Director (Environment), GNCTD.

The queries from the Prospective bidders who has joined online and received from those who had submitted by email were taken up and discussed one by one during the meeting.

The major queries and suggestions raised by the prospective bidders during the meeting are summarized below:

Queries/Suggestions raised by prospective bidders

Sl. No.	Query	Response of committee/ Clarification
1.	Turnover of ₹5 crore Several prospective bidders sought clarification regarding the requirement of cumulative turnover/value of contracts/projects undertaken by the bidder in the field of Carbon Credit Consultancy, particularly with reference to the prescribed minimum turnover of ₹5 crore. Clarification was also sought regarding whether the turnover requirement is to be fulfilled by the lead member only or may also be considered collectively in case of a consortium/JV.	Subject to the provisions of the e-RFP, the JV/Consortium may collectively meet the applicable eligibility criteria. The relevant provision is at Page 30 of the e-RFP under Point E – Eligibility Criteria. The provisions of the eRFP are governed by the Cabinet Decision.
2	Third-party carbon market/registry charges: Clarifications were sought regarding payment of third-party charges payable to Carbon Standard Registries, Validation and Verification Bodies (VVBs) and other agencies towards project registration, validation, verification, issuance of carbon credits and associated registry transaction charges.	It was clarified that such charges, as applicable, are proposed to be borne by the empanelled consultancy/agency in accordance with the provisions of the e-RFP.

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3.	Evaluation methodology – QCBS: Some bidders suggested adoption of the Quality and Cost Based Selection (QCBS) methodology in place of the presently proposed techno-commercial evaluation model, with greater weightage being accorded to the technical evaluation, considering the specialized and technically intensive nature of carbon credit consultancy assignments.	Evaluation shall be undertaken strictly in accordance with the provisions of the e-RFP, including the financial implications specified at Page 16. The provisions of the eRFP are governed by Cabinet Decision.
4	Extension of bid submission timeline: Some prospective bidders requested extension of the timeline for submission of bids to provide adequate time for preparation of comprehensive technical and financial proposals.	No extension in the bid submission timeline is proposed. The existing bid submission timeline of T+4 weeks shall remain unchanged.
5	Escrow mechanism: A suggestion was made for introduction of a separate escrow account/mechanism for carbon credit monetization transactions to ensure transparency, payment security, timely settlement of agency dues, clear transaction-level audit trails and reduction of risks relating to payment delays and disputes.	The matter relates to the mechanism to be adopted by the Government. The existing provisions of the e-RFP shall prevail as it is in line with the Cabinet Decision.
6	Relaxation for DPIIT-recognized Start-ups: One Prospective bidder requested suitable relaxation/ exemption for DPIIT-recognized Start-ups from the prescribed minimum annual turnover requirement and mandatory prior Government project experience/₹5 crore revenue requirement. It was suggested that greater emphasis may instead be placed on the proposed methodology, technical team, MRV capabilities and overall technical approach.	Eligibility criteria will remain same as per page number 28 of eRFP as it is governed by the Cabinet decision.
7	Experience through JV/Consortium: The bidder also requested that the prescribed experience requirements may be permitted to be fulfilled through a Joint Venture/Consortium, with suitable provisions incorporated in the ERFP for DPIIT-recognized Start-ups and other eligible entities.	No such relaxation has been incorporated at this stage. The matter may be considered by the Competent Authority, keeping in view the specialised prior experience required for the project and the approved

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		framework/Cabinet decision.
7	<p>Payment towards dedicated professional resources:</p> <p>Some bidders requested that the Government/concerned authority may consider making monthly payments towards the two dedicated professional resources proposed to be deployed under the assignment.</p>	<p>No such relaxation has been incorporated at this stage. The matter may be considered by the Competent Authority, keeping in view the specialised prior experience required for the project and the approved framework/Cabinet Decision.</p>
8	<p>Permission for undertaking other assignments:</p> <p>It was requested that the selected consultant/agency may be permitted to undertake other assignments during the contract period, subject to strict compliance with confidentiality obligations and provided there is no actual conflict of interest with the GNCTD assignment.</p>	<p>The consultancy/agency shall provide professional, objective and impartial advice, hold the client's interest paramount, and avoid conflicts with other assignments and its own corporate interests, in accordance with the relevant provisions of the e-RFP (Page 40).</p>
9	<p>International carbon credit consultancy experience:</p> <p>It was suggested that relevant international experience in carbon credit consultancy/market-related assignments may also be recognized for meeting the prescribed experience criteria.</p>	<p>The provisions of the eRFP are governed by the Cabinet Decision, therefore, the criteria as mentioned in the eRFP prevails.</p>
10	<p>Team composition and subject expertise:</p> <p>Queries were raised regarding the prescribed subject expertise of the Lead Member, composition and number of the technical team and qualifications/experience requirements of the Project Director and other key personnel.</p>	<p>It was clarified that Team comprising Eight (08) qualified experts including Project Director/Team Leader with 12 years experience, Project Manager/Carbon Market Expert with 8 years experience, MRV Specialist and other SMEs, along with 2 supporting members and one project associate has been mentioned in the eRFP. (As per page no 13, 36-39)</p>

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11	Empanelment, L1 matching and project allocation "The bidder referred to the provision that technically qualified bidders in order of technical marks ranking may be invited to match the L1 rate of the L1 bidder and that the first two bidders agreeing to the L1 rate would be empanelled along with the L1 bidder". "In case of multiple stakeholders, regular meetings will be held in the presence of team leads of all concerned parties for providing timely updates on work progress."	The empanelled agencies shall work individually and independently in accordance with the e-RFP. Subject to the provisions of the e-RFP, allocation/selection of projects shall be undertaken on a first-come, first-served basis. Project progress shall be reviewed periodically.
12	Gross revenue generation and 50% growth requirement With regard to the requirement of gross revenue generation of ₹1 crore with a minimum growth rate of 50% in each succeeding year, clarification was sought as to whether the ₹1 crore revenue target is to be achieved from carbon credit generation and monetization under GNCTD projects only and whether the 50% growth requirement will be calculated with reference to the revenue achieved in the immediately preceding year.	It was clarified that the requirement of gross revenue generation of ₹1 crore, with a minimum growth rate of 50% in each succeeding year, shall operate in accordance with the milestones and timelines specified on Page No. 49 of the e-RFP.

Conclusion :

The queries raised by the prospective bidders were discussed and suitably addressed by the Director (Environment) and the Committee members as detailed above. It was clarified/concluded during the meeting that most provisions of the e-RFP shall remain unchanged since the provisions of the eRFP are governed by the Decision of the Cabinet. However, the following factual correction is proposed to be included in the Addendum/ Corrigendum, subject to approval of the Competent Authority:

1. In view of the current Financial Year, the provision relating to the gross annual revenue/turnover of the consultancy/ agency at page No. 47 of the eRFP may be amended to include the financial last year, i.e., 2025-26 in addition to the four preceding financial years specified in the e-RFP making it from 2021-22 to 2025-26. The corresponding provision shall therefore cover a total period of preceding five financial years.

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The above tabulated clarifications and Draft Addendum is enclosed for kind approval of the Secretary (Environment) please. If approved, these Minutes shall be uploaded on the e-procurement portal alongwith the addendum as per eRFP schedule.

All the committee members also agreed for the above submissions.

Meeting ended with vote of thanks to the chair and participants.


**Astit. Environmental
Engineer (DPCC)**


**Deputy Controller of
Accounts
Department of
Environment, GNCTD**

(not present)
**Deputy Secretary,
Department of
Environment, GNCTD**


**Sr. Scientific Officer,
Department of
Environment, GNCTD**


Law Officer, DPCC


**Director (Environment)
Department of
Environment, GNCTD**

Copy for information to:-

1. PS to Secretary (Env.), Government of NCT of Delhi.
2. PS to Special Secretary (Env.), Government of NCT of Delhi.