

**Department of Environment, GNCT of Delhi**  
**6<sup>th</sup> Level, C-Wing, Delhi Secretariat,**  
**IP Estate, New Delhi-110002**  
**www.environment.delhigovt.nic.in**  
**Telephone-23392038 (e mail: dsenv@nic.in)**

No. F.1(345)/Env./Estt./2020/ 2584-2587

Dated: 23.12.2020

To

1. All Pr. Secretaries/Secretaries, Govt. of India,
2. All Pr. Secretaries/Secretaries, Govt. of NCT of Delhi,
3. Chief Secretaries, All States & All Union Territories,
4. All Universities through University Grant Commission.
5. All Autonomous Organizations/Public Undertakings.

**Sub:- Filling up the post of Senior Scientific Officer in Department of Environment, Govt. NCT of Delhi by transfer on deputation (ISTC)/transfer basis.**

Sir,

The undersigned is directed to say that this department intends to fill 02 posts of Senior Scientific Officer (Group-A) in pay level-11, Rs 67700-208700 (pre-revised Rs.15600-39100+6600 Grade Pay) by transfer on deputation (including short term contract)/transfer in consultation with UPSC as per usual terms and conditions of deputation as mentioned below:

1.	Name of Post	Senior Scientific Officer
2.	No. of Post	02 (Two)
3.	Classification	General Central Service Group 'A' Gazetted Non-ministrial
4.	Pay-Scale	Level-11, Rs 67700-208700 (pre-revised Rs.15600-39100+6600 Grade Pay)
5.	Period of Deputation	One year in the first instance and to be extended from time to time or reduced according to the requirements. However, the period of deputation will not ordinarily exceed three years.
6.	Eligibility	<p>Officers of the Central /State Governments /Union Territories/Universities/Autonomous Organizations/Public Undertakings:</p> <p>(a) (i) holding analogous posts on regular basis; or (ii) with 5 years regular service in posts in Level-10 Rs.56100-177500 or equivalent; and</p> <p>(b) Possessing the following educational qualifications and experience:-</p> <p><b><u>(a)Educational Qualifications :</u></b></p> <p>A) (i) Master's degree in Environmental Engg. of a recognized University or equivalent. (ii) 5 year experience in teaching/research in an educational/ research organization and/or administrative experience in the field of Environment</p>

		<p style="text-align: center;"><u>OR</u></p> <p><b>(B)</b> (i) Doctorate degree in one of the Natural Sciences of a recognized University or equivalent.  (ii) 5 year experience in Teaching/ Research in an educational/ research organization and/or administrative experience in the field of Environment.</p> <p style="text-align: center;"><u>OR</u></p> <p><b>(C)</b> (i) Master's degree in Environmental Sciences followed by M. Phil degree/Ph.D in Environmental Sciences of a recognized University or equivalent.  (ii) 5 year experience in teaching/ research in an educational/ research organization and/or administrative experience in the field of Environment.</p> <p><b><u>(b)Desirable:</u></b> Experience in Planning, design and execution of projects relating to environment.</p> <p>(Departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion. Period of deputation/contract including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Govt. Shall ordinarily not exceed 3 years)</p>
	Duties of the post	Co-ordination action for Conservation, protection and preservation of environment, policy intervention for prevention of control of pollution, enforcement and coordination for implementation of Environment (Protection )Act,1986, Air Act 1981, Water Act 1974, and rules notification made there under/waste management, Environmental Impact Assessment, climate change, implementation of plan schemes, other environment related issues, assembly and parliament matter, environment data base generation and other miscellaneous like RTI, PGMS etc.
<b>Other Terms and Conditions</b>		
1.	Disqualification	<p>(a) No person,</p> <p>(i)Who has entered into or contracted a marriage with a person having a spouse living or  (ii) who, having a spouse living has entered into or contracted a marriage with any person</p> <p>Shall be eligible for appointment to the said post:  Provided that the Central Government may, if satisfied that such marriage and that there are other grounds for so doing exempt any person from the operation of this rule.</p>

The pay and allowances of the selected officers will be regulated by Govt. of NCT of Delhi rules as amended from time to time.

Duly verified application in the prescribed proforma (in original) which can be downloaded from [www.environment.delhigovt.nic.in](http://www.environment.delhigovt.nic.in) from eligible and willing officers who can be spared,



accompanied by the following documents may be forwarded through proper channel to the Dy. Secretary (Env.), Govt. of NCT 6<sup>th</sup> Level, C-Wing, Delhi Secretariat, IP Estate, New Delhi-110002 **Within 60 days from the date of publication of this advertisement in the Employment News.**

- a. Bio data (alongwith supporting documents) duly signed by the candidate and countersigned by the Cadre Controlling Authority as per proforma which can be downloaded from the link referred above.
- b. Photocopies of the ACRs/APAR for the last 5 years duly attested (on each page) by an officer not below the rank of Under Secretary of the Govt. of India.
- c. Cadre Clearance (CC), Vigilance Clearance (VC), Integrity Certificate (IC) and details of major/minor penalties imposed during the last 10 years, in original, duly signed and stamped by the competent authority in the prescribed proforma.
- d. Certificate regarding no Court case is pending against the Officer.

Officers who apply for the post will not be allowed to withdraw their candidature at a later stage. Application not received through proper channel or after the due date or without the above mentioned documents will be rejected.

Yours faithfully



(Kaushal Kishore)  
Deputy Secretary (Env.)

Copy to:-

1. The Secretary, Union Public Service Commission.

## DUTIES IN BRIEF OF SENIOR SCIENTIFIC OFFICER

1. To formulate and implement policies on behalf of Delhi Administration for the improvement of Environment and Control of pollution on the basis of National Environment Policies of the Government of India.
2. To collect and disseminate information and statistics on status of environment, pollution and its abatement.
3. To collect and disseminate information on new process technology to upgrade environment and control pollution.
4. To appraise reports of environment impact assessment studies in accordance with the provisions of Environment (Protection) Act, 1986 and Rules made there under.
5. To implement Public Liability Insurance Act, 1991.
6. To coordinate and appraise activities of all agencies engaged in environment protection and upgradation.
7. To implement Water (Prevention & Control of Pollution) Act, 1974, Air (Prevention & Control of Pollution) Act, 1981, Cess Act, 1977 and Environment (Protection) Act, 1986 in Union Territory of Delhi with a view to control and abate pollution and upgrade environment, alongwith all regulatory functions as provided under the concerned pollution control and environment Acts.
8. To develop and propogate designs of pollution control devices.
9. To formulate programme for monitoring all sources causing pollution and remedies thereof.
10. Setting up of Common Effluent Treatment Plants and siting of industries.

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**BIO-DATA/ CURRICULUM VITAE PROFORMA**

1.Name and Address (in Block Letters)		
2.Date of Birth (in Christian era)		
3.i) Date of entry into service		
ii) Date of retirement under Central/State Government Rules		
4.Educational Qualifications		
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)		
Qualifications/ Experience required as mentioned in the advertisement/ vacancy circular	Qualifications/ experience possessed by the officer	
<b>Essential</b>	<b>Essential</b>	
A) Qualification	A) Qualification	
B) Experience	B) Experience	
<b>Desirable</b>	<b>Desirable</b>	
A) Qualification	A) Qualification	
B) Experience	B) Experience	
<p><b>5.1 Note:</b> This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/Department/Office at the time of issue of Circular and issue of Advertisement in the Employment News.</p> <p><b>5.2</b> In the case of Degree and Post Graduate Qualifications Elective/ main subjects and subsidiary subjects may be indicated by the candidate.</p>		
6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.		
<p><b>6.1 Note:</b> Borrowing Departments are to provide their specific comments/ views confirming the relevant Essential Qualification/ Work experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.</p>		

7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office/Institution	Post held on regular basis	From	To	*Pay Band and Grade Pay/Pay Scale of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for

**\*Important:** Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/ Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below;

Office/Institution	Pay, Pay Band, and Grade Pay drawn under ACP / MACP Scheme	From	To

8. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent			
9. In case the present employment is held on deputation/contract basis, please state-			
a) The date of initial appointment	b) Period of appointment on deputation/contract	c) Name of the parent office/organization to which the applicant belongs.	d) Name of the post and Pay of the post held in substantive capacity in the parent organisation
<p><b>9.1 Note:</b> In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/ Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate.</p> <p><b>9.2 Note:</b> Information under Column 9(c) &amp; (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/ organization but still maintaining a lien in his parent cadre/ organisation</p>			



<b>10. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.</b>		
<b>11. Additional details about present employment:</b>  Please state whether working under (indicate the name of your employer against the relevant column) <ul style="list-style-type: none"> <li>a) Central Government</li> <li>b) State Government</li> <li>c) Autonomous Organization</li> <li>d) Government Undertaking</li> <li>e) Universities</li> <li>f) Others</li> </ul>		
<b>12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.</b>		
<b>13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale</b>		
<b>14. Total emoluments per month now drawn</b>		
<b>Basis Pay in the PB</b>	<b>Grade Pay</b>	<b>Total Emoluments</b>
<b>15. In case the applicant belongs to an Organisation which is not following the Central Government Pay-scales, the latest salary slip issued by the Organisation showing the following details may be enclosed.</b>		
<b>Basic Pay with Scale of Pay and rate of increment</b>	<b>Dearness Pay/interim relief /other Allowances etc., (with break-up details)</b>	<b>Total Emoluments</b>
<b>16.A Additional information, if any, relevant to the post you applied for in support of your suitability for the post.</b>  This among other things may provide information with regard to (i) additional academic qualifications (ii)		

<p>Professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement)</p> <p>(Note: Enclose a separate sheet, if the space is insufficient)</p>	
<p><b>16.B Achievements:</b>  The candidates are requested to indicate information with regard to;  (i) Research publications and reports and special projects  (ii) Awards/Scholarships/Official Appreciation  (iii) Affiliation with the professional bodies/institutions/societies and;  (iv) Patents registered in own name or achieved for the organization  (v) Any research/ innovative measure involving official recognition vi) any other information.  <b>(Note: Enclose a separate sheet if the space is insufficient)</b></p>	
<p>17. Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment Basis.#  (Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government Organizations are eligible only for Short Term Contract)</p>	
<p># (The option of 'STC' / 'Absorption'/'Re-employment' are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment").</p>	
<p>18. Whether belongs to SC/ST</p>	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/ details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/ withheld.

(Signature of the candidate)

Address \_\_\_\_\_

Date \_\_\_\_\_



**Certification by the Employer/ Cadre Controlling Authority**

The information/ details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

**2. Also certified that;**

- i) There is no vigilance or disciplinary case pending/ contemplated against Shri/Smt. \_\_\_\_\_
- ii) His/ Her integrity is certified.
- iii) His/ Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed..
- iv) No major/ minor penalty has been imposed on him/ her during the last 10 years Or A list of major/ minor penalties imposed on him/ her during the last 10 years is enclosed. (as the case may be)

**Countersigned****(Employer/ Cadre Controlling Authority with Seal)**

**Points to be noted by the Borrowing/ Parent Department/ Office to be highlighted in DOP&T circular for compliance by the Ministries/ Departments]**

1. Vigilance Clearance will not normally be granted for a period of 3 years after the currency of punishment, if a minor penalty has been imposed on an officer. In case of imposition of a major penalty, Vigilance Clearance will not normally be granted for a period of 5 years after the currency of punishment in terms of DOP&T O.M. No.11012/11/2007-Estt.(A) dated 14.12.2007.
2. While forwarding applications in respect of officers who are about to complete their 'cooling-off' period shortly the instructions of DOP&T as contained in O.M. No.2/1/2012-Estt.(Pay.II) dated 04.01.2013 may be strictly adhered to.
3. A copy of the Application format may be provided by the Borrowing Department in their website in a downloadable form as *Word Document* along with the advertisement.
4. In the case of a vacancy already existing at the time of issue of communication inviting nominations/ publication in the Employment News, the eligibility may be determined with reference to the last date prescribed for receipt of nominations in the concerned administrative Ministry/Department. In the case of an anticipated vacancy, the crucial date for determining eligibility should be the date on which the vacancy is expected to arise.
5. It shall be prominently mentioned in the vacancy circular/ advertisement that the applications/CV not accompanied by supporting certificates/ documents in support of Qualification and Experience claimed by the candidates would not be processed for determining the eligibility of the candidates for the selection.
6. Crucial date for determining the eligibility of the applicants will be counted after excluding the first date of publication of the vacancy/ post in the Employment News. ie., For the vacancy published in the Employment News of 18-24 Jan. 2014, the crucial date will be counted from the 19<sup>th</sup> Jan. 2014 (excluding the first date of publication).
7. To facilitate determination of eligibility of the applicants working in Public Sector Undertakings/ Autonomous organizations not following the Central Government Scales, their equivalent scales of pay/posts may be confirmed by the borrowing Department. Where necessary, details in this regard may also be ascertained from the lending Department.



To

The Secretary

[All Ministries (as per the list below)

For wide circulation of the vacancy inter-alia, among the Departments, Attached and subordinate officers, Universities, Recognized Research Institutions, Semi-Government, Autonomous or Statutory Organizations etc. under them].

1. Ministry of Agriculture, New Delhi.
2. Ministry of Chemicals and Fertilizers, New Delhi.
3. Ministry of Civil Aviation , New Delhi.
4. Ministry of Coal , New Delhi.
5. Ministry of Commerce and Industry, New Delhi.
6. Ministry of Communications and Information Technology, New Delhi.
7. Ministry of Consumer Affairs, Food and Public Distribution, New Delhi.
8. Ministry of Corporate Affairs, New Delhi.
9. Ministry of Culture, New Delhi.
10. Ministry of Defense, New Delhi.
11. Ministry of Development of North Eastern Region, Delhi.
12. Ministry of Earth Sciences, New Delhi.
13. Ministry of Environment and Forests, New Delhi.
14. Ministry of External Affairs, New Delhi.
15. Ministry of Finance, New Delhi.
16. Ministry of Food Processing Industries, New Delhi
17. Ministry of Health and Family Welfare, New Delhi.
18. Ministry of Heavy Industries and Public Enterprises, New Delhi.
19. Ministry of Home Affairs, New Delhi.
20. Ministry of Housing and Urban Poverty Alleviation, New Delhi.
21. Ministry of Human Resource Development, New Delhi,
22. Ministry of Information and Broadcasting, New Delhi.
23. Ministry of Labour and Employment, New Delhi.
24. Ministry of Law and Justice, New Delhi.

25. Ministry of Micro, Small and Medium Enterprises, New Delhi
26. Ministry of Mines, New Delhi
27. Ministry of Minority Affairs . New Delhi.
28. Ministry of New and Renewable Energy, New Delhi
29. Ministry of Overseas Indian Affairs New Delhi
- 30 Ministry of Panchayati Raj, New Delhi.
31. Ministry of Parliamentary Affairs , New Delhi.
- 32 Ministry of Personnel, Public Grievances and Pensions New Delhi
- 33 Ministry of Petroleum and Natural Gas, New Delhi
- 34 Ministry of Power , New Delhi.
35. Ministry of Railways , New Delhi.
- 36 Ministry of Rural Development , New Delhi
- 37 Ministry of Science and Technology, New Delhi.
38. Ministry of Shipping, Road Transport and Highways, New Delhi.
39. Ministry of Social Justice and Empowerment , New Delhi.
40. Ministry of Statistics and Programme Implementation , New Delhi.
41. Ministry of Steel , New Delhi.
42. Ministry of Textiles , New Delhi.
43. Ministry of Tourism , New Delhi.
44. Ministry of Tribal Affairs, New Delhi.
45. Ministry of Urban Development , New Delhi.
- 46 Ministry of Water Resources , New Delhi.
- 47 Ministry of Women and Child Development , New Delhi
48. Ministry of Youth Affairs and Sports ,New Delhi.
49. Department of Electronics, New Delhi.
- 50 Department of Science & Technology, New Delhi.
- 51 Department of Space, New Delhi,
52. Department of Atomic Energy, New Delhi.
53. Department of Statistics, New Delhi.



54. Department of Telecommunication, Sanchar Bhawan, New Delhi.
55. Director General, CRPF, New Delhi,
56. Director General, ITBP New Delhi.
57. Director General, CISF, New Delhi.
58. Director General, BSF, New Delhi.
59. Director General, Assam Rifles, Shillong.
60. Director General, SSB New Delhi
61. Director General, NSG, New Delhi
62. Director General BPR&D, New Delhi
63. Director CBI, New Delhi
64. Chief Controller of Accounts, MHA, New Delhi.
65. Comptroller & Auditor General of India, New Delhi with the request to circulate the vacancies among its various Central & State units.
66. Commodore (NL), FHQ, Ministry of Defense (Navy), Room No-40, C Wing, Sena Bhawan, New Delhi-110011.
67. The Inspector General, Indian Coast Guard, Coast Guard Headquarters, National Stadium Complex, New Delhi-110001
68. Principal Controller of Accounts, Railway, Baroda House, New Delhi.
69. Directorate of Audit, P&T, Old Secretariat, New Delhi.
70. Controller General of Accounts, Ministry of Finance, Loknayak Bhawan, Khan Market, New Delhi.

Chief Secretaries/All State Govts. with request to widely circulate the vacancies among all state departments.

**STATES (Chief Secretaries)**

1. Andhra Pradesh (Amravati)
2. Arunachal Pradesh (Itanagar)
3. Assam (Guwahati)
4. Bihar (Patna)

5. Chhattisgarh (Raipur)
6. Goa (Panaji)
7. Gujarat (Ahmedabad)
8. Haryana (Chandigarh)
9. Himachal Pradesh (Shimla)
10. Jharkhand
11. Karnataka (Bengaluru)
12. Kerala (Trivandrum)
13. Madhya Pradesh (Bhopal)
14. Maharashtra (Mumbai)
15. Manipur (Imphal)
16. Meghalaya (Shillong)
17. Mizoram (Aizwal)
18. Nagaland (Kohima)
19. Orissa (Cuttack)
20. Punjab (Chandigarh)
21. Rajasthan (Jaipur)
22. Sikkim (Gangtok)
23. Tamil Nadu (Chennai)
24. Tripura (Agartala)
25. Uttaranchal (Dehradun)
26. Uttar Pradesh (Lucknow)
27. West Bengal (Kolkata)
28. Telangana (Hyderabad)

**UTs (Chief Secretaries)**

1. A & N Island (Port Blair)
2. Chandigarh
3. Puducherry
4. Daman & Diu
5. Dadar Nagar Haveli
6. Lakshadweep
7. Delhi
8. Ladakh
9. Jammu & Kashmir