

GOVT. OF N.C.T. OF DELHI
DEPARTMENT OF ENVIRONMENT
6th LEVEL, C-WING, DELHI SECRETARIAT, I.P.ESTATE, NEW DELHI Ph. -
23392028

No. F. 3(121)/Acctts./Env./2013-14/ 4961-66

Dated : 30/08/13

To,

Sub: **Quotation for AMC for Computers and Printers installed in this Department for the year 2013 - 2014.**

Sir,

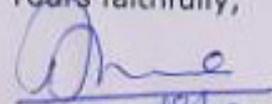
Reference to the above cited subject, quotations are invited for AMC for Computers and Printers for the year 2013-2014 on the following Terms & Conditions:-

1. The Vendor shall be responsible for keeping the machines in good working conditions.
2. Complaints should be attended within 24 hrs. This would be apart from regular visits required to maintain the same in working condition.
3. Contract would be for Labour charges only and spares etc. would be paid extra. However, vendor shall be responsible for procuring required parts within stipulated time and deposit the old parts in this office.

The computers/printers can be inspected within a week time from the receipt of this letter on any working day from 10.00 AM to 5.00 PM, if so desired.

You are requested to send your quotation for AMC for the same in sealed cover by 10.09.2013 up to 3.00 P.M. and the quotations will be opened on the same day at 4.00 P.M. The quotations received after the due date & time shall not be accepted and no correspondence shall be entertained in this regard. Further, Department reserves the right to accept or reject any/all quotations without assigning any reason and the decision of the Department shall be full & final and binding on you.

Yours faithfully,



(Devendra Sharma)
Dy. Secretary (Env.)

Copy to programmer with the direction to upload the same on the website of Environment Department.