

Guidelines for financial Assistance under Plan Scheme: "Environment Data Generation, Survey, Research Projects and Other Activities"

Applicability: The Department of Environment, Govt. of N.C.T. of Delhi considers need based project proposals from Academic Institutions, Research Organizations, Universities and N.G.Os. for generating data on Delhi's Environmental issues based on the following conditions.

- Academic institutions/research organizations/NGOs, which are rendering useful services in the field of environment, shall submit their project proposals to this Department for consideration. The non-governmental organizations/trust should have been registered under the Societies Registration Act, 1860 (Act XXI of 1860) or a public trust registered under the appropriate law. The registration should be valid for a minimum period of at least three years at the time of submission of project proposals.
- The academic institutions, research organizations, Universities and NGOs should have been engaged in similar type of project works in the field of environment for a minimum period of three years prior to submission of project proposals to the Department of Environment.
- The academic institutions/research organizations/NGOs should furnish the details of their available facilities, resources, infrastructure and manpower with their experience to this department while submitting the project proposals.
- The Non Governmental Organizations should furnish their audited statements of accounts of at least the preceding three years.

Sanction of the project: The academic institutions/research organizations/NGOs fulfilling the above mentioned conditions should submit their project proposals in the enclosed format (Annexure-1) with necessary documents. The financial sanction of the project will depend upon the importance of project proposals as well as availability of the funds. The project proposals may be considered either for partial or for complete funding.

Selection Procedure: The project proposals received will be scrutinized with respect to activities to be undertaken, time frame, action plan and amount of funding etc., by a committee constituted for the purpose which would also include experts from central government organizations. Suitable project proposals shall be sanctioned subject to the conditions of the Environment Department and approval of Planning/Finance Department of Govt. of NCT of Delhi.

ANNEXURE-I

FORMAT FOR SUBMISSION OF PROJECT PROPOSALS UNDER THE PLAN SCHEME 'ENVIRONMENT DATA GENERATION, SURVEY AND OTHER RELATED ACTIVITIES'.

1	Project Title	:	
2	Name, Address and phone, Fax, E-mail of the applicant Organization	:	
3	Status of Applicant (Academic Institution, Research Organization, Registered Society, Trust etc.)	:	
4	Details of efficiency of the Organization including Manpower and infrastructure	:	
5	Designation of the Official responsible for implementation of the project (Bio-data of Pr. Investigator and Co-Investigator to be attached)	:	
6	Previous experience of the applicant organization in the field of environment (Attested copies of documentary evidence are to be enclosed)	:	
7	Details of the proposal (all possible details including objectives, actual work to be carried out including physical components, methodology, time schedule, specific output)	:	
8	Details of budget with item wise break-up	:	
9	Whether the same proposal has been submitted to any other organization. If so, the details including sources of fund expected/received	:	
10	Details of grant received in previous years for any other projects from the Department of Environment, Govt. of N.C.T. of Delhi. If so, the details thereof including submission of utilization Certificate and Audited statement etc.,)	:	
11	Benefits envisaged from completion of the proposed project.	:	
12	Time frame for initiating action on the proposal in case the project is approved.	:	
13	Any other relevant information	:	

Place _____
Date _____

Signature
Head of the Organization